

**NOTICE AND AGENDA
WASHINGTON COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING**

MONDAY, DECEMBER 7, 2020

**Beginning at 9:00 A.M., Commissioners' Meeting Room
400 S. Johnstone, Room 201, Bartlesville, OK 74003
(For more information call: 918.337.2820)**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **INVOCATION**
- **PUBLIC COMMENT**
- **REVIEW AND CONSIDERATION OF MINUTES FOR BOARD MEETING HELD NOVEMBER 30, 2020**
- **AGENDA ITEMS**

1) Consider, Discuss and Take Appropriate Action on the Following:

- a) Resolution Resulting from the COVID-19 Emergency State of Disaster, Requiring that Masks be Worn in the Washington County Courthouse, Received from Washington County District Attorney's Office
- b) Resolution Regarding Free Fair Board Election 2021
- c) Resolution for Donation (to be Deposited in Fund 1235) from Lyon Foundation for the Washington County Fire Department for the Replacement of a New Wildland Engine, Presented by Kary D. Cox, Director, Washington County Emergency Management
- d) Claim packets for Three (3) Sites in Washington County District 3, For Federal Highway Administration (FHWA) "Emergency Relief" Reimbursement, Presented by Bruce Martin, Transportation Specialist 4, Oklahoma Department of Transportation
- e) Proposal from Paul R. House Roofing Contractors, Regarding Re-Roofing 1300 Square Feet, Washington County Judicial Building, Dated December 2, 2020
- f) Request for Salary and Benefits for Washington County Election Board Secretary, for the Month of November, 2020
- g) Washington County Clerk's Cashbook and Summary Report for the Month of November, 2020
- h) Report of Washington County Health Department for the Month of November, 2020
- i) Reconciliation Report from Washington County Court Clerk for the Month of November, 2020

2) Commissioners' Report

3) Acknowledge Receipt of the Following:

- a) Letter from Will D. Drake, 1st Assistant District Attorney, District 11, Regarding Courthouse Mask Mandate/Enforcement, Dated November 30, 2020
- b) Letters to Washington County Board of Commissioners from Annette Smith, Washington County Clerk, Regarding Appointment of Kirsten Manual as Purchasing Agent and Crystal Smith as Receiving Officer, Effective December 1, 2020
- c) Depository Balances from Kevin D. Buchanan, Washington County District Attorney, for the Month of November, 2020
- d) Inventory from Washington County District 1
- e) Postage Usage Report from Washington County Treasurer's Office for the Month of November, 2020
- f) Current Investments Report from Washington County Treasurer's Office for the Month of November, 2020
- g) Certificate of Liability Insurance, RRY Services, LLC

4) Incoming Correspondence

5) New Business

- a) Cash Fund Estimate of Needs and Request for Appropriation
- b) Utility Easement Permit
- c) Certificate of Compliance - Oklahoma Medical Marijuana Authority (OMMA) Businesses
- d) Scrap Metal Quotes
- e) Approval of Blanket Purchase Orders
- f) Approval of Claims

- **ADJOURN**