

**NOTICE AND AGENDA  
WASHINGTON COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING  
MONDAY, JULY 10, 2023**

**Beginning at 9:30 A.M., Commissioners' Meeting Room  
400 S. Johnstone, Room 201, Bartlesville, OK 74003  
(For more information call: 918.337.2820)**

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **INVOCATION**
- **PUBLIC COMMENT**
- **REVIEW AND CONSIDERATION OF MINUTES FOR BOARD MEETING HELD  
JULY 3, 2023**
- **AGENDA ITEMS**

**1) Consider, Discuss and Take Appropriate Action on the Following:**

- a) Submission by Jerry Kelley, Washington County Emergency Management, of Second Quarter 2023 State and Local Fiscal Recovery Funds (SLFRF) in Accordance with the SLERF Guidelines
- b) Detention Services Agreements By and Between CommunityWorks, LLC and Washington County Board of Commissioners for Cleveland County and Pottawatomie County Juvenile Detention Centers for Fiscal Year 2023-2024
- c) Declaration of Surplus, all Junked, from Washington County Health Department: HDMD-102.01 – Wingback Chair; HDMD – 111.01 – TV/VCR Cart; HDMD – 201.01 – Word Processor/Typewriter; HDMD – 221.01 – Shredder; HDMD – 250.03 – Computer/IBM; HDMD – 250.04 – Computer Dell Optiplex; HDMD – 250.10 – Computer System; HDMD – 250.11 – Computer System/Optiplex GX400; HDMD - 250.13 – Dell Optiplex 270; HDMD – 250.14 Optiplex 270 Computer/Dell; HDMD – 250.15 Optiplex 270 Computer/Dell; (30) Computers Dell – HDMD - 250.16, HDMD - 250.17, HDMD - 250.18, HDMD - 250.19, HDMD - 250.20, HDMD - 250.21, HDMD - 250.22, HDMD - 250.23, HDMD - 250.24, HDMD - HDMD - 250.25, HDMD - 250.26, HDMD - 250.27, HDMD - 250.28, HDMD - 250.29, HDMD - 250.30, HDMD - 250.31, HDMD - 250.32, HDMD - 250.33, HDMD - 250.34, HDMD - 250.35, HDMD - 250.36, HDMD - 250.37, HDMD - 250.38, HDMD - 250.39, HDMD - 250.40, HDMD - 250.41, HDMD - 250.42, HDMD - 250.43, HDMD - 250.44, HDMD - 250.45; HDMD – 252.01 – Printer Inkjet Color; HDMD – 252.05 – Printer HP Ofc Jet; HDMD - 271.01 – Data Card SP 55 Printer; HDMD – 610.01 – Video Conference Unit; HDMD – 610.02 – TV/VCR Combo/Phillips Magnavox; HDMD – 613.02 – (2) Refrigerators; HDMD-613.03, HDMD – 613.06; HDMD – 613.03 – Under Counter Solid Door Freezer; HDMD – 613.04 – Glass Door Vaccine Refrigerator; HDMD – 613.05 – Freezer; HDMD-622.01 – Camcorder/RCA; HDMD - 622.02 – Palcorder/Panasonic
- d) Resolution for Disposing of Equipment (All Junked) from Washington County Health Department - HDMD-102.01 – Wingback Chair; HDMD – 111.01 – TV/VCR Cart; HDMD – 201.01 – Word Processor/Typewriter; HDMD – 221.01 – Shredder; HDMD – 250.03 – Computer/IBM; HDMD – 250.04 – Computer Dell Optiplex; HDMD – 250.10 – Computer System; HDMD – 250.11 – Computer System/Optiplex GX400; HDMD - 250.13 – Dell Optiplex 270; HDMD – 250.14 Optiplex 270 Computer/Dell; HDMD – 250.15 Optiplex 270 Computer/Dell; (30) Computers Dell – HDMD - 250.16, HDMD - 250.17, HDMD - 250.18, HDMD - 250.19, HDMD - 250.20, HDMD - 250.21, HDMD - 250.22, HDMD - 250.23, HDMD - 250.24, HDMD - HDMD - 250.25, HDMD - 250.26, HDMD - 250.27, HDMD - 250.28, HDMD - 250.29, HDMD - 250.30, HDMD - 250.31, HDMD - 250.32, HDMD - 250.33, HDMD - 250.34, HDMD - 250.35, HDMD - 250.36, HDMD - 250.37, HDMD - 250.38, HDMD - 250.39, HDMD - 250.40, HDMD - 250.41, HDMD - 250.42, HDMD - 250.43, HDMD - 250.44, HDMD - 250.45; HDMD – 252.01 – Printer Inkjet Color; HDMD – 252.05 – Printer HP Ofc Jet; HDMD - 271.01 – Data Card SP 55 Printer; HDMD – 610.01 – Video Conference Unit; HDMD – 610.02 – TV/VCR Combo/Phillips Magnavox; HDMD – 613.02 – (2) Refrigerators; HDMD-613.03, HDMD – 613.06; HDMD – 613.03 – Under Counter Solid Door Freezer; HDMD – 613.04 – Glass Door Vaccine Refrigerator; HDMD – 613.05 – Freezer; HDMD-622.01 – Camcorder/RCA; HDMD - 622.02 – Palcorder/Panasonic

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**1) Consider, Discuss and Take Appropriate Action on the Following, continued:**

- e) Request for Salary and Benefits for Washington County Election Board Secretary for the Month of June, 2023
- f) Washington County Holiday Schedule for Calendar Year 2024
- g) Reconciliation from Washington County Court Clerk for the Month of June, 2023
- h) Report of Depository Accounts and Cashbook and Summary Report from Washington County Clerk for the Month of June, 2023
- i) Report of Depository Accounts from Washington County Health Department for the Month of June, 2023
- j) Report of Depository Accounts from Washington County Assessor's Office for the Month of June, 2023
- k) Report of Depository Accounts and Reconcilement from Washington County Election Board for the Month of June, 2023
- l) Report of Depository Accounts and Monthly Report of Officers from Washington County Sheriff's Office for the Month of June, 2023

**2) Commissioners' Report**

**3) 10:00 BID OPENING**

**BID NUMBER 22-13 – Washington County Emergency Management – SALE OF SURPLUS EQUIPMENT – 2000 Jeep Cherokee Classic 4 x 4 Grey, Good Condition, 86,212 Miles, VIN # IJ4FF48S8YL113026.**

**Vehicle May be Inspected Prior to Bid by Appointment Only at Emergency Operation Center, Call 918-331-2710**

**4) Acknowledge Receipt of the Following:**

- a) Letter to Annette Smith, Washington County Clerk, from C. James Thompson, Regional Director, Washington County Health Department Regarding Requisitioning and Receiving Officers, Dated June 5, 2023
- b) Letter to Annette Smith, Washington County Clerk, from Kary Cox, Director, Washington County Emergency Management Regarding Receiving Officers, Dated July 6, 2023
- c) Postage Usage Report from Washington County Treasurer's Office for the Month of June, 2023
- d) Current Investments Report from Washington County Treasurer's Office for the Month Ending June, 2023
- e) Report of Washington County Treasurer for the Month of June, 2023
- f) From the Washington County Treasurer's Office, Fiscal Year Summary Report Ending June 30, 2023
- g) Certificate of Liability Insurance, Bright Lighting Inc., dba BL Tower Construction dba BL Field Services

**5) Incoming Correspondence**

**6) New Business**

- a) Cash Fund Estimate of Needs and Request for Appropriation
- b) Utility Easement Permit
- c) Certificate of Compliance - Oklahoma Medical Marijuana Authority (OMMA) Businesses
- d) Scrap Metal Quotes
- e) Approval of Blanket Purchase Orders
- f) Approval of Claims

**- ADJOURN/RECESS**